

National Assessment Program - Information and Communication Technology Literacy Privacy notice

Notice of collection under Australian Privacy Principle 5 (Privacy Act 1988 Cth)

This notice is to advise you that personal information about your child and you (parents/guardians) will be collected for the National Assessment Program Information and Communication Technology Literacy (**NAP ICT literacy**) tests in 2017.

The Australian Curriculum, Assessment and Reporting Authority (**ACARA**) conducts the NAP ICT literacy tests and creates [national reports](#) on schooling.

Section 40 of the *Australian Curriculum, Assessment and Reporting Authority Act 2008* (Cth) authorises ACARA to collect personal information for purposes including producing national reports and supporting education policy development. ACARA protects the data it collects in accordance with the standards in the *Privacy Act 1988* (Cth).

Online Test

The NAP ICT literacy test will be conducted online. Only limited data will be collected through the platform (school information, student identifier and results).

Education Services Australia Limited (**ESA**) will operate the online system. ESA is a national, not-for-profit company owned by all Australian education ministers (www.esa.edu.au/).

Collection

ACARA will collect personal information about your child when your child completes the online test.

ACARA also collects student background data (for example, parental occupation and parental education). ACARA collects student background data through some departments of education and Catholic school authorities. ACARA collects student background data directly from individual schools where no central provision of student background data is available. In this case, schools provide this data directly to ACARA.

ACARA will collect the following data fields for this test: school name, student identifier, first name, surname, gender, date of birth, country of birth, whether your child identifies as an Aboriginal or Torres Strait Islander, parental occupation and parental education, student home language, parent home language, as well as participation and performance information (e.g. multiple choice and written responses). ACARA will merge this data with other data it already has on year level, state and school sector.

Disclosure

ACARA will disclose your personal information back to the relevant school and will otherwise not disclose personal information about your child and you unless it is authorised by law and will not disclose personal information overseas. More detailed information is contained in ACARA's [privacy policy](#).

Access and correction

if you would like access to your personal information, or believe that any student or parent/guardian personal information is incorrect, you can contact ACARA seeking access or correction of the information as follows:

Telephone: 1300 895 563 (or from outside Australia +61 2 8098 3100);
Post: refer to the address on our ACARA website (www.acara.edu.au/contact-us); or
Email: (info@acara.edu.au).

Complaints

If you wish to make a complaint about ACARA's privacy practices, you can lodge a complaint with ACARA directly. ACARA's [privacy policy](#) provides information on how to make a complaint and how ACARA deals with complaints.